

STUDIES SEEKING to TAKE PLACE IN BEAUMONT HOSPITAL

undergoing REC review by an external REC

1 **Need to engage with Legal Services (to review a contract), Finance (to negotiate a budget), or the DPO (for advice)?**
Need a Site Suitability Form signed before applying to a National Research Ethics Committee?
Your primary points of contact are:

Cancer Clinical Trials and Research Unit	RCSI Clinical Research Centre	Hepatology / Gastro Unit	PI's nominated research manager/ research nurse
keithegan2@beaumont.ie	fionnualakeane@rcsi.ie	nualagodwin@beaumont.ie	Contact the PI for details
louisecoleman@beaumont.ie	ainemurphy@rcsi.ie	caroleschilling@beaumont.ie	

Departments they will engage with for you are:

Legal Services	Finance	Data Protection Office	Radiation Safety Committee*
Ciara O'Toole	Julie Monaghan	Ava Clarke	Thomas Heary
legalresearch@beaumont.ie	financesecretary@beaumont.ie	researchdpo@beaumont.ie	thomasheary@beaumont.ie

Documents these departments need to conduct their reviews

1	Contract	
2	DPIA or NREC Statement of Data Protection Compliance	
3	Patient Information Leaflet / Consent Form	
4	Memo / cover letter declaring no financial implications for the hospital or whether any drugs or equipment are being provided to the hospital	
5	Sponsor Cert of Insurance (6.5 million euro)	AON confirmation of cover letter
6	Clinical Trial Indemnity Form	
7	REC / HPRA approval	
8	*Radiation Safety Committee Notification Form	

*notification only -
in limited
circumstances -
where applicable

2 **Once you are ready to proceed to contract execution, your primary point of contact will arrange for contract execution for you:**

Cancer Clinical Trials & Research Unit	RCSI Clinical Research Centre	Hepatology / Gastro Unit	PI's nominee
Cancer Research Exec Committee Sign Off	Quality and Patient Safety / CEO Sign Off		